

TWIN ACUPUNCTURE
Kerri Kuhlsen, L.Ac., C.SMA
Licensed Acupuncturist
Certified in Sports Medicine Acupuncture®
917.826.0054

OFFICE POLICY

I value your time and don't want to keep you waiting. If there is a delay by an unexpected event with another patient, be assured that the quality of your time will not suffer. If you arrive more than 15 minutes late, there is a chance you may not be treated. If you do receive treatment, your treatment will end on its scheduled time in order not to keep the next person waiting.

No Shows/Cancellations

It is important to keep any appointments that have you scheduled or contact me if you cannot. This way I can schedule others who wish to be treated. **More than 1 cancellation or no show** during the course of your treatment may influence scheduling future appointments.

Kindly give **24 hours** notice if you have to cancel or reschedule your appointment to avoid the cancellation fee of \$50.00. This charge will **NOT** be assessed to your insurance company and is **YOUR** responsibility.

All major credit cards, cash and personal checks are accepted as forms of payment. Returned checks are subject to a \$30 fee.

I HAVE READ AND AGREE TO THE ABOVE.

PRINT NAME

DATE

Signature

Kerri Kuhlsen, L.Ac.